

Voice Found.

Learning Specialist

We're looking for an experienced full time learning specialist for a one year contract. The ideal candidate has a minimum of 3 years' experience and knows how to streamline the development process. You will be tasked with developing learning materials through both existing assets and meetings with subject matter experts using different modalities.

The ideal candidate has an understanding of the issues of human trafficking, childhood sexual abuse and has worked in social services sector for an NGO. Lived experience and bilingualism are assets.

Duties

Under the supervision of the Manager, Education Development and Delivery, the Learning Specialist will:

- Develop a deep understanding of our internal stakeholders, and external clientele, and cater learning materials for these unique audiences.
- Design and develop effective and engaging educational materials that will meet or exceed learner expectations
- Work with subject matter experts and stakeholders to produce self-directed training, as well as video-based, classroom-based, and web-based training.
- Develop learning objectives that drive course design, with outcomes targeted to the needs of the audience.
- Develop certification programs, and use badging, skill levels, and other techniques to drive learner engagement and recognize achievement.
- Implement training validation processes and ensure programs achieve learning objectives and customer satisfaction targets.

Competencies

- 3+ years experience in a similar role
- Demonstrated ability of taking existing assets and turning them into education products.
- Ability to apply adult learning principles into design and development
- Excellent communication skills with ability to work with a variety of SMEs and drive projects forward
- Technically savvy and comfortable learning new technology.
- Experience editing video would be an asset

Personal Attributes

- Professional, responsible and sensitive to confidential issues
- Solution-focused and proactive
- Motivated and resourceful
- Excellent communication skills
- Self-motivated and comfortable working independently and as a part of a team

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About Voice Found:

We are a survivor-led national registered charity located in Ottawa. Our mission is the prevention of child sex abuse and commercial sexual exploitation. We support the healing and recovery of individuals and communities from the emotional, financial and social impacts of commercial sexual exploitation.

Along with education development and delivery, we provide services and support through the following programs:

The Hope Found Project: Services and support for persons who have been trafficked for the purpose of sexual exploitation.

The Clinic: Primary and preventative health care for persons at risk of, being or who have been trafficked.

Strength Found: Support for adult survivors of childhood sexual abuse.

Path Found: A survivor-led program that provides survivors of human trafficking with skills, knowledge and confidence to become meaningfully engaged in their communities.

To apply for this position

Send a cover letter and resume to admin@voicefound.ca with the subject line: Learning Specialist Position.

NOTE: All activities and programs are being conducted virtually at this time.