



<b>DRIVERS</b>	<b>APPLY TO INFO@VOICEFOUND.CA</b>
There are times when getting on a bus or into a taxi is just too overwhelming for someone suffering from trauma. We need drivers with their own vehicles who can work in pairs to take clients to appointments. A drive with someone who is trained to understand their mindset. (we provide the training)	
<b>Time commitment:</b> These shifts will be during the day time only and we ask that you provide us with regular times/days that fit your schedule.	
<b>Duties and responsibilities include:</b> <ul style="list-style-type: none"><li>• Strictly adhering to our safety protocols</li><li>• Transporting clients from their homes, temporary shelter or our office to various destinations in the designated region</li><li>• Wait for client to complete appointment and return them to previously defined place</li><li>• Providing assistance to clients as needed</li><li>• Driving defensively and responsibly, obeying all traffic, seat belt and distracted driving laws</li><li>• Reporting any incidences and emergencies immediately</li><li>• Calling in at least 24 hours in advance if unable to make it to a scheduled shift</li><li>• Keep accurate reports and submit as required</li><li>• Attend specialized training and volunteer meetings/events as required</li><li>• Treat all clients, service providers, staff and volunteers with respect, dignity and compassion</li></ul>	
<b>The position requires the following qualifications:</b> <ul style="list-style-type: none"><li>• Be 19 years of age or older</li><li>• Hold a good driving record</li><li>• Hold a valid drivers license, registration and insurance</li><li>• Own a trustworthy vehicle</li><li>• Be responsible for the upkeep and safety of the vehicle</li><li>• Be in good physical and mental health</li><li>• Be able to assist clients should it be required</li><li>• Consistently drive defensively and obey traffic laws</li><li>• Be skilled at maps and logistics</li></ul>	
<b>Drivers must have the following qualities:</b> <ul style="list-style-type: none"><li>• Empathy, compassion and a non-judgemental approach with people</li><li>• Patience and kindness</li><li>• Supportive listening skills</li><li>• Reliability and punctuality</li><li>• Flexibility and adaptability to emergency situations</li></ul>	
<b>Position requirements:</b> <ul style="list-style-type: none"><li>• Respect and comply with Voice Found policies, procedures, codes of conduct and ethics</li><li>• Abide by an oath of confidentiality related to client information</li><li>• Take direction from Volunteer coordinator, police services or other designate as stated for shift</li><li>• Commit to regular shifts</li><li>• Have access to a phone and trustworthy vehicle.</li></ul> <b>The following would be definite assets:</b> <ul style="list-style-type: none"><li>Non violent crisis intervention</li><li>Red Cross first aid and CPR level C</li><li>Applied Suicide Intervention Skills Training (ASIST)</li></ul>	
<b>Volunteers will be reimbursed for parking</b>	