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| CASE Management | APPLY TO INFO@VOICEFOUND.CA |
| Are you looking to put your social services skills to work? This might just be the perfect opportunity for you. This role requires that you work in collaboration with the Manager, Survivor Outreach to effectively manage client needs assessments and paths to ongoing recovery. | |
| Time Commitment: We are flexible but would ask that you commit to at least ½ a day a week. | |
| Special Considerations: We operate in a trauma-informed environment. As such, we understand the need for self-care. Our soft room will be available for you to debrief and relax. | |
| Duties and Responsibilities include: <ul style="list-style-type: none">• Strictly adhering to our safety protocols• Perform needs assessments – intake and rapport building• Recommend treatment in conjunction with peer mentor• Assist with monitoring and evaluation• Complete and submit accurate reports to Manager, Survivor Outreach• Call in at least 24 hours in advance if you find yourself unable to fill a shift• Treat all clients, service providers, staff and volunteers with respect, dignity and compassion• Attend specialized training and volunteer meetings/events as required | |
| Qualifications: <ul style="list-style-type: none">• Degree or diploma in Social Services or other experience in the area of social/community services• Experience supporting clients• Knowledge of community services• Ability to work independently• Non violent crisis intervention• Red Cross first aid and CPR level C• Applied Suicide Intervention Skills Training (ASIST) | |
| Personal Qualities: <ul style="list-style-type: none">• Ability to establish and maintain effective relationships with clients, staff, community agencies and volunteers.• Empathy, compassion and a non-judgemental approach with people• Supportive listening skills• Reliability and punctuality• Flexibility and adaptability to emergency situations | |
| Position requirements: <ul style="list-style-type: none">• Respect and comply with Voice Found policies, procedures, codes of conduct and ethics• Abide by an oath of confidentiality related to client information• Take direction from Manager, Survivor Outreach and/or CEO• Commit to at least ½ day a week• Bilingual an asset• Experience working with First Nations persons an asset | |